



Job Title:	Material Handler	Supervisor:	Production Manager
Department/Group:	Production	Travel Required:	No
Location:	P1 or P2	Position Type:	Production

Applications Accepted By:

Fax or E-Mail: 417-286-3350 or hr@signfab.com Subject Line: Job Title Attention: Human Resources	Mail: Sign Fab, Inc. Attn: Human Resources 28625 Harvest View Rd. Stoutland, MO 65567
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Job Description:

We are seeking a reliable and physically fit Material Handler to join our team. The Material Handler is responsible for the efficient movement of materials and products within our facility. This role is crucial to maintaining a smooth production process.

Responsibilities

- Load and unload materials from trucks and storage areas.
- Move materials within the warehouse using manual or powered equipment (e.g., forklifts, pallet jacks).
- Move materials between warehouse and production floors or other buildings as needed.
- Verify and record incoming and outgoing shipments.
- Organize and maintain inventory levels.
- Package and prepare products for shipment.
- Comply with safety regulations and procedures.
- Assist with physical inventory counts.
- Perform general warehouse housekeeping duties.

Qualifications

- Physical ability to lift and move heavy objects.
- Experience operating material handling equipment (forklifts and pallet jacks) required.
- Basic math skills for inventory control.
- Ability to work in a fast-paced environment.
- Attention to detail and accuracy.
- Strong work ethic and team player.

Physical Demands

- Ability to stand for extended periods.
- Ability to lift and carry heavy objects.
- Repetitive bending, lifting, and twisting.

Personal Protective Equipment

- Safety glasses and/or hearing protection may be required while performing specific tasks.
- Gloves may be required while performing certain tasks.

Work Environment

- Works in a manufacturing environment.
- Exposed to a high level of dust, odors, fumes, and loud noises.

Additional Notes

- Will be required to perform other duties as requested, directed, or assigned by management

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by employees assigned to the classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.